

# WHITE CLOUD COMMUNITY LIBRARY

## BOARD OF DIRECTOR'S MEETING

September 21, 2023

### MINUTES

#### A. Call to Order

The White Cloud Community Library Board of Director's Meeting held on the above date was called to order at 1:05 PM

##### 1. Roll Call

**Board Members Present:** Judy Maike, President; Pat Ebenstein; Pam Chaffee; Chris Tiernan; Kathy Broome; Linda Trapp

**Board Members Absent:** Melissa Jonaitis; Sue Redding

**Also Present:** Amy Stockwell, Director; Ronald Phillips, Assistant Director

2. **Agenda:** Approval of agenda for the board meeting held on September 21, 2023.

Motion: Chris Tiernan

Seconded: Kathy Broome

Vote: Yes- All

No-

Abstained-

Absent- Melissa Jonaitis; Sue Redding

B. **Minutes:** Approval of minutes from the board meeting held on August 17<sup>th</sup>, 2023.

Motion: Pat Ebenstein

Seconded: Linda Trapp

Vote: Yes- All

No-

Abstained-

Absent- Melissa Jonaitis; Sue Redding

C. **Financial Reports:** Review of Financials. All looks normal. Some income above projected. 2<sup>nd</sup> round of state aid arrived. Dollar General Grant for new kids' computer listed. DipJar sent a small refund.

D. Motion: Pat Ebenstein

Seconded: Pam Chaffee

Vote: Yes- All No- Abstained-  
Absent- Melissa Jonaitis; Sue Redding

**E. Librarian's Report-** Amy has joined a First Impressions Tourism Assessment group for White Cloud put on by MSU. Amy went to a conference at University of Michigan about Librarianship in Contentious Times on 9/19/23. She spoke with other directors and found many libraries are having many of the same issues as us, but there are still differences. Long discussion at the conference about book banning. On September 26<sup>th</sup>, Amy and Katie will be going to a grant writing workshop. A plumber was needed in the men's bathroom, for a few minutes of work, the bill was \$362. Outer automatic door opener stopped working 9/19/23, exactly one year after installation. Still waiting on repair, but Automatic Door Services said it should still be under warranty. Steve DeHaan from the school's health center would like to use the library property for a community garden. Last year, our Giving Tuesday donations were for a new community Christmas tree. One was found at Trane's and they are willing to donate it at a low cost We will have money left to purchase new lights and possibly run electricity to it. It should be able to be installed within a few weeks. Workman's Comp Walkthrough will be Thursday, 9/28/23.

**F. New Business:**

**1. Employee Benefits-** Price previously discussed for the increase of benefits was confirmed to be total, not by employee. Unfortunately, part time employees would not be able to receive the life insurance, long term disability, or the short-term disability. The life insurance increase would cost slightly more, but would not affect any of the current employees.

**Motion to increase the long-term disability insurance from \$500 to \$2500 per month and the short-term disability insurance from \$300 to \$750 per week.**

Motion: Pam Chaffee

Seconded: Kathy Broome

Vote: Yes- All No- Abstained-

Absent- Melissa Jonaitis; Sue Redding

**2. AED-** Mauer's currently does our rugs and mentioned that they also provide AEDs. They said that they would be cheaper than Cintas, but have yet to send a price. With them, we would pay until we own it. They

would still service the machine. Any decision on this matter was tabled until next meeting.

- 3. Hotspot Agreement-** Prosecutor's office returned call about Hotspots not being returned. Police report would have to be filed first, but because there is no charge associated with first checking out the hotspot, the police would not like to charge. But, since it is under \$200, we could still go through with the process. With the new hotspot agreement, we may need to keep a copy of the patron's ID on file, under police recommendation. Current hotspot agreement specifies the 24-hour wait period per household. Patrons have been violating this rule, so the new policy would include a 30-day penalty if this is attempted. Currently, there is no penalty beyond a \$1 per day late fine on hotspots. New policy will increase the wait period between checkouts by a number of days the hotspot is late. One hotspot had been returned by the chief of police after being confiscated by someone who was arrested. Neither the case nor cord was returned with it, but the patron's acquaintance stopped in to drop the case off later. They are still looking for the cord.

**Motion to adopt changes to hotspot agreement:**

Motion:	Pam Chaffee	Seconded:	Kathy Broome
Vote:	Yes- All	No-	Abstained-
	Absent- Melissa Jonaitis; Sue Redding		

**4. Old Business:**

- 1. Grants:** MI Community Center 2024 Grant ended up being 86-pages. Grant was for 2.5 million dollars, and we asked for the full amount. It is projected that the awards will be announced by the end of October. Grant is reimbursement based, so we would need to raise the other half of the amount before the grant end date in 2026 if we receive it. For selling the current building, a good comparison would be using the old Family Healthcare Building, listed at \$499,000. If we receive the grant, we will be doing an insane amount of fundraising. We will be putting the fact we applied for this grant into the newsletter to show the community that we are trying other venues as well for funding the building. Fremont

Community Area Foundation has supports libraries, so we will see if they are willing to do a matching amount if we receive the grant.

2. **Building:** No new discussion

**Linda Trapp left at 2:05PM**

3. **Donations:** -No new updates, if we receive the grant, we will be asking for more.

5. **Public Comment: None**

6. **Board Comments:** Chris brought up the Big Rapids Library township issue. Amy had spoke with someone from Norwich Township, who is heavy against paying the full millage. It will be going on their ballot at 3/10 of a mill next year to join the Big Rapids Library. Barton Township also refused to pay when the issue was brought to them. Townships that did not agree had their cards immediately revoked. *"If we wait to mend the fence instead of building it, we will have issues. Hey, that's pretty insightful!"*- Chris Tiernan. Judy brought up the idea of asking the townships we work with to put up "Little Libraries". Would be good publicity and would help get rid of weeded books. Judy would like this included in the newsletter to see if anyone would be willing to help us with this project. Pat recommended checking with United Way. Kathy went to the Pumpkin Centerpiece craft. She loved it and enjoyed the instructor. The same instructors also do soapmaking classes if we are interested. Some board member packets will now be picked up instead of mailed.

7. **Correspondence- None**

8. **Adjournment:**

Motion: Judy Maike

Seconded: Kathy Broome

Vote: Yes- All

No-

Abstained-

Absent- Melissa Jonaitis; Sue Redding

Respectfully submitted

-Ronald Phillips