

**WHITE CLOUD COMMUNITY LIBRARY
BOARD OF DIRECTORS MEETING
MINUTES**

December 15, 2021

PRESENT: Judy Maike, Chair – Everett Twp.; Pat Ebenstein, Vice-Chair- City of White Cloud; Marsha Laninga – White Cloud Public Schools; Pam Chaffee, Treasurer – Everett Twp.; Linda Trapp, Wilcox Twp.; Sue Redding, Merrill Twp.

ABSENT & MISSED: Christine Tiernan, Recording Secretary – City of White Cloud; & Stephen Jones, Merrill Twp.

ALSO PRESENT: Amy Stockwell, Director

MEETING WAS CALLED TO ORDER AT 1:15 pm BY CHAIR JUDY MAIKE.

MOTION TO APPROVE THE AGENDA: Motion to approve made by Pam Chaffee with support by Marsha Laninga. Ayes all, motion carried.

MINUTES November 17, 2021 MEETING: Pat Ebenstein made the motion to approve the minutes as presented with support by Sue Redding. Ayes all, motion carried.

PUBLIC COMMENTS: none

FINANCIAL REPORTS:

BILLS PAID & DEPOSITS: Any questions were answered by Director Amy Stockwell. Marsha Laninga moved to accept the report as presented, support by Linda Trapp. Ayes all, motion carried.

BOOKKEEPERS' REPORT: Sue Redding moved to accept the report as presented. The motion was supported by Marsha Laninga. Ayes all, motion carried.

LIBRARIAN'S REPORT: November's Comparisons were available on the agenda. The Library will remain closed until the carpet installation is complete.. hopefully on January 10th, but as the installation is running a bit behind that date may have to be adjusted. The Winter Reading Program is ready to begin when the Library reopens in January.

TAKE & MAKES for Kid's Activities and Color Me Calm are scheduled until the Library is reopened.

NEW BUSINESS:

1. **Staff Christmas:** Pam Chaffee moved to pay a \$50 Christmas Bonus to the Library Staff. The Friends will pay for the staff Christmas lunch.
2. **Hotspot Agreement:** Pam Chaffee made a motion to approve the Mobile Hotspot Lending Agreement as prepared by Director Stockwell. The motion was supported by Sue Redding. Ayes all, so moved.
3. **Furnace:** Paulsen Heating & Cooling has presented an estimate of \$3300 to replace the furnace of the east wall and an estimate of \$3385 to replace the A/C at the same time. Sue Redding made a motion to approve replacing both at the prices quoted. The motion was supported by Linda Trapp. Roll Call Vote: Ayes all with the exceptions of Chris Tiernan and Stephen Jones who were absent. So moved.
4. **Hoopla:** Director Stockwell included information about Hoopla (a digital borrowing service). There are no up-front costs and the fees are based on services used.
5. **River Country Chamber:** tabled.

OLD BUSINESS:

1. **Flooring/Closing Update** – The carpet installation is running a bit behind schedule.

CORRESPONDENCE: Foster Swift is increasing their rates to \$225 per hour with the exception of Employee Benefit Work which will be \$250 per hour.

ANNOUNCEMENTS: Judy Maike has offered the use of her M-37 building for a book sale. The Library may be eligible for Revitalization Grants from The Right Place. Sue Redding will be absent for the next two months as she is forsaking us to spend time in the Sunshine State.

Next meeting: January 19, 2022, at 1 pm.

ADJOURNMENT: at 2:30 pm.

Submitted by Pam Chaffee, Treasurer