

# WHITE CLOUD COMMUNITY LIBRARY

## BOARD OF DIRECTOR'S MEETING

June 19th, 2025

### MINUTES

#### A. Call to Order

The White Cloud Community Library Board of Director's Meeting held on the above date was called to order at 1:20.

##### 1. Roll Call

**Board Members Present:** Judy Maike, Pat Ebenstein, Erica Pozas, Kathy Broome, Linda Trapp, Sue Redding, Pam Chaffee

**Board Members Absent:** Christine Tiernan

**Also Present:** Amy Stockwell, Director; Ronald Phillips, Assistant Director

**2. Agenda:** Approval of agenda for the board meeting held on June 19<sup>th</sup>, 2025. With the correction of board member Erica's name being fixed.

**3. Motion:** Kathy Broome      **Seconded:** Linda Trapp

**Vote:** Yes- All      No- Abstained-      Absent- Christine Tiernan

#### B. **Minutes:** Approval of minutes from the board meeting held on May 29th, 2025.

**Motion:** Pamela Chaffee      **Seconded:** Pat Ebenstein

**Vote:** Yes- All      No- Abstained-      Absent- Christine Tiernan

#### C. **Public Comment:** None

#### D. **Financial Reports:** Review of Financial. Account at Independent was over drafted by a few dollars as funds were being transferred. The interest the money earned covered the fees. There was an identical charge listed, it will be reviewed to see if this was just entered twice into the list. CINTAS has included a refund, we had attempted to pay for 6 months, but they require

monthly. Swank Movie License is to allow is to play certain movies in the library. Gerald Declair check written in May is for a July program. Motion to approve financials:

Motion: Sue Redding

Seconded: Pamela Chaffee

Vote: Yes- All No- Abstained- Absent- Christine Tiernan

**E. Librarian's Report-** We are projected to break 50,000 visitors this fiscal year. We will be working on the year-end report early July. Free little libraries are ready, they just need to installed at each location. Letters of recommendation for the T-Mobile Hometown grant are coming in. Over 1/3 of the service district now have library cards. Joe Fox will be attending the Pig Roast with a proclamation commemorating the wooden train trestle. At the public forum for ALA transforming communities grant, gutters around the emergency exit were recommended. It was raining when the contractor came in to give a quote, so it was noticed that most of the gutters were leaking excessively. It is recommended that all of the gutters get replaced, as we have the amount in the budget. Police has to called on June 17<sup>th</sup>. There was a man who was "living" in the bushes on the south side of the library. He was caught on camera Sunday-Tuesday. He was back Monday. We locked the outdoor outlet cover Monday. Monday night, the man ripped the outlet cover, slept in the bushes, and was caught on camera urinating in the bushes multiple times. Man was a recent jail release with nowhere else to go. No charges were pressed, police recommended having him trespassed for the day. He is allowed to return and use the library at a later date. He was taken to talk to a social worker at the County complex. Amy is leaving on a mission trip on Sunday and will be gone next week. There is also a family situation that may be taking up some of her time afterwards.

**F. New Business:**

1. Resolution to adopt 2025/2026 Budget and certify 2025 tax levy. Motion to accept.

Motion: Judy Maike

Seconded: Sue Redding

Vote: Yes-All No- Abstained- Absent- Christine Tiernan

2. Setting 2025-2026 Meeting Schedule. Motion to accept board meeting schedule for the 2025-2026 fiscal year.

Motion: Pamela Chaffee                      Seconded: Kathy Broome

Vote: Yes-All    No-    Abstained-    Absent- Christine Tiernan

3. Gutter Quote- Motion to accept quote to replace library gutters.

Motion: Pat Ebenstein                      Seconded: Sue Redding

Vote: Yes-All    No-    Abstained-                      Absent- Christine Tiernan

#### **G. Old Business:**

1.     **Grants:** Rough draft proposal for the T-Mobile grant is completed and will be proof read before submission.

2.     **Building:** Our parking lot is getting to the point of needing to be fully repaired. The quote is at \$40,000 and does not address drainage issues. This may take a few years to save for. People have been hitting the retaining wall, so it might be a good idea to remove the wall and put in concrete whenever we can do the parking lot.

3.     **Donations: -**

4.     **Public Comment: None**

**H. Board Comments:** Erica Pozas will unfortunately be stepping down from the library board. A replacement has been found. Erica would love to re-join the board in the future if a position re-opens.

**I. Correspondence**

**J. Adjournment: Motion to adjourn at 2:18.**

Motion: Sue Redding                      Seconded: Pamela Chaffee

Vote: Yes-All                      No-    Abstained-                      Absent- Christine Tiernan

Respectfully submitted



Ronald Phillips, Recording Secretary