



Foam Party was refunded and funds were used to purchase three folding picnic tables. Budget review will be needed in early 2025 because building maintenance line will need to be adjusted due to the study room. Motion to approve financials:

Motion: Kathy Broome

Seconded: Linda Trapp

Vote: Yes- All  
Absent- Chris Tiernan

No- Abstained-

**E. Librarian's Report-** Toilet replacements has decreased the water bill for the library considerably. We received the water bill for the library and other property, and the second property's bill was over \$1,200 for the three-month period. The Community Garden and City are working out a way to pay for this water bill. City put the Community Garden on a payment plan. Steve will need to attend the next City Council meeting to discuss. The payment plan includes a late fee of \$120. Formal paperwork will be written up before the community garden begins next year, assuming the garden is able to pay this bill. D&D Roofing was in to fix an issue with the roof. When the study room was being build, the workers went up into the attic access when working on electrical. The old roof is actually still under the steel roof. There were leaves between the roofs. The screws were also coming out, some of which were  $\frac{3}{4}$  of an inch out. There are no screws from the cap to about 6 feet down. D&D roofing came in and screwed down the lifted screws, but claimed there was no issue with the cap. It was found in paperwork that in 2019, they had worked on the cap. New feeding America facility in Grand Rapids is massive. Their freezer is 10,000 square feet. They service half the state from two facilities. They will be able to store more lunches, so they are hoping to avoid shortages of Summer lunches going forward. All statistics seem to be doing well. The library website is getting many visits, so it may be time to consider getting a new website hosting program. Door counts are considerably higher. Lego table was added last month. It has been used constantly and patrons have received it very well. Chadwick had many programs and did school visits as well. One staff member will have their last day be December 30<sup>th</sup>, 2024. They are currently works 9 hours a week, so the position will not be refilled, the hours will just be relocated.

**F. New Business:**

**1. 2025 closing dates-** Proposed holidays are listed. Highlighted yellow dates would be furlough days to lower library costs and are around holidays. The Saturday after Halloween is recommended for the Haunted Library next year so it doesn't conflict with other community events. Motion to accept holidays for 2025 as proposed.

Motion: Kathy Broome      Seconded: Sue Redding  
Vote:    Yes-All      No-                      Abstained-  
Absent- Chris Tiernan

**2. Unique Management-** This is the program that would help the library get items back. It consists of emails/phone calls on specific days overdue. Our subscription is through Lakeland. In 2016, laws were changed and library fines no longer affect credit scores, so the effectiveness of this program has lowered. It costs the library \$9.85 to send someone to collections, so we are losing money from this program, as we are now fines free. We have an opportunity to drop the program. Motion to drop Unique Management Solutions.

Motion: Sue Redding      Seconded: Linda Trapp  
Vote:            Yes-All      No-                      Abstained-  
Absent- Chris Tiernan

**3. Rugs-** We have a contract with Mauer's. They clean our rugs monthly. The rug at the front counter is starting to get heavily worn, so they are recommending we get a new one, but this will prolong our contract by two years. Motion to replace worn rug, extending the contract.

Motion: Pat Ebenstein                      Seconded: Erica Pozas  
Vote:            Yes-All      No-                      Abstained-  
Absent- Chris Tiernan

**4. Gus Macker-** White Cloud is planned to host Gus Macker in 2025. The city would like to use downtown. They are asking if they may use the

other library property for the ambulance/medical tent/similar medical facilities. They recommended rent out parking spaces at the library, but it may not be a good idea. We will be closing that Saturday. Motion to agree to participate with and support Gus Macker at the Library Director's discretion.

Motion: Sue                      Seconded: Pam  
Vote:    Yes-All                  No-                                  Abstained-  
Absent- Chris Tiernan

#### **G. Old Business:**

- 1. Grants:** We are working on a grant to the ALA for Accessibility to add automatic door openers to the bathroom doors, change the drinking fountains, and replace the front checkout desk.
- 2. Building:** The friends of the library have agreed to purchase a Clever Touch for the library to replace out projector in the meeting room. It was roughly \$4000. It may be arriving within a week. Many small changes have been made around the building since the last meeting. Nick, our IT person, has been contacted about the possibility of putting a VOIP phone in the library so patrons have the ability to make OUTGOING calls without needing to use the staff phones. It would be \$10 per month plus the initial installation fee. This will hopefully help with patrons that have just been released that need to contact others for a ride.
- 3. Donations:** - Amy met with Rose from the FAF. She explained our endowment fund and the rules for withdrawing from it. Each year we are allowed to withdraw up to 4% from the fund. She said the library has one of the nicer endowment funds currently.
- 4. Public Comment: None**

**H. Board Comments:** A board member had heard that the White Cloud Dam has been recommended to be taken out. The dam technically falls into Everett township. She was wondering what other members had heard.

**I. Correspondence:** City has received a safe drinking water grant. Both library properties have been identified as possibly having lead pipes somewhere along the water line that could be replaced. They would like us to allow them to do a pre-water inspection. If an issue is found, the parts would be

replaced at no charge to the library. For the first year after, they will cover any issues, after which the library will be responsible again.

**J. Adjournment: Motion to adjourn at 2:42:**

Motion: Judy Maike

Seconded: Sue Redding

Vote: Yes-All  
Absent- Chris Tiernan

No-

Abstained-

Respectfully submitted

DRAFT