

WHITE CLOUD COMMUNITY LIBRARY

BOARD OF DIRECTOR'S MEETING

May 16th, 2024

MINUTES

A. Call to Order

The White Cloud Community Library Board of Director's Meeting held on the above date was called to order at 1:05PM.

1. Roll Call

Board Members Present: Judy Maike, Pat Ebenstein, Sue Redding, Kathy Broome, Erica Pozas, Wilcox Township

Board Members Absent: Chris Tiernan, Linda Trapp, Pamela Chaffee

Also Present: Amy Stockwell, Director; Ronald Phillips, Assistant Director, Steve DeHaan, Community Garden Supervisor

2. Swearing in of Erica Pozas

3. **Agenda:** Approval of agenda for the board meeting held on May 16th, 2024 with adding Steve DeHaan to Public Comment.

4. Motion: Pat Ebenstein Seconded: Kathy Broome

Vote: Yes- All No- Abstained- Absent- Chris Tiernan, Linda Trapp

B. **Minutes:** Approval of minutes from the board meeting held on April 18th, 2024.

Motion: Sue Redding Seconded: Pat Ebenstein

Vote: Yes- All No- Abstained- Absent- Chris Tiernan, Linda Trapp

Pamela Chaffee Arrives at 1:08.

C. **Public Comment:** Steve DeHaan with the Community Garden: First planting day is scheduled for May 18th. There is a 50x50 in ground plot and 4 4x10 raised beds. Irrigation is going in Saturday. Rosenberg's has helped with a

lot of the irrigation, and a lot of local businesses are helping the garden as a whole. The community has been behind it, and the grant requires there to be some focus on youth, so project focus has been involved. The garden group is called "Healthy Sprouts" for this youth focus. This first year is a lot of getting a good foot hold so it will be in place for future years. The garden will be using a drip system for irrigation. There will be a wide variety of vegetables. Benny's House may be a good donation site for the produce. Many great volunteers have helped get the garden in order.

- D. Financial Reports:** Review of Financial. The monthly budget statements will be presented in a much more condensed version in the future. The full budget will still be available. This is more like what other libraries in the area do. On April 10th, there is a Cintas check. The check was sent back, but they are still claiming we have a credit for the amount, so there may be a large bill in the future. Fixing the flag pole was \$315. \$475 for Rocket Enterprise was the yearly subscription.

Motion to approve Budget as presented:

Motion: Sue Redding Seconded: Kathy Broome

Vote: Yes- All No- Abstained- Absent- Chris Tiernan, Linda Trapp

- E. Librarian's Report-** Summer lunches start June 3rd. The Kids table is back in the kids' section. Chadwick is doing 5 popup libraries over the summer thanks to a donation from Houseman's Food. Each library is going to have a little theme and free books. There will also be three summer book clubs. Foam party will be during the pig roast again. Vernal Pond program went very well. Free little libraries have had a good reception at the different townships. Pig roast sponsorships are coming in (recommended by Sue to talk to White Cloud Physical Therapy). There is some extra money in the budget. In the future, it is recommended that we add a study room, but it will not be in the budget for this fiscal year. For the remaining in this year, it is recommended to get more hotspots and to increase MERS funding. It is also recommended to go fines free (on non- Library of Things items). This would affect mainly books, one-week DVDs, and cds. Would be a good projection for Library card signup month. Billed items would still be charged. The L4029 looked a bit different this year, the new county equalization person included an example of the Truth and Taxation letter to send out. If we do not do

this Truth and Taxation letter, we would lose out on about \$17,000. The proposed budget will probably change slightly, as the lower number was used for it and will have some increases. New Lakeland App is out, it has a lot of cool features.

Motion to implement fines free at a time chosen by the library Director.

Motion: Sue Redding Seconded: Pat Ebenstein

Vote: Yes-All No- Abstained- Absent- Chris Tiernan, Linda Trapp

F. New Business:

1. L4029- Tabled until Budget Hearing

2. MERS HCSP- MERS healthcare saving program cannot be split, it has to be across the board. Must be set to full, half or no payout after PTO maximum.

Motion to adopt HCSP plan. Upon reaching maximum PTO benefits, full time employees will have annual maximum paid out 50% into the HCSP and half as cash to employee.

Motion: Sue Redding Seconded: Pamela Chaffee

Vote: Yes-All No- Abstained- Absent- Chris Tiernan, Linda Trapp

3. 2024/2025 Budget Review- With the property tax numbers, we will have extra money in the budget, so it may be adjusted before the budget meeting.

4. Personal Days- When the approval of the PTO time for full time was signed it actually shorted full time about 2 days. It is requested that the board adds 2 personal days to the full time to make up for this deficit.

Motion to increase the number of personal days for full time employees from one to three.

Motion: Sue Redding Seconded: Pat Ebenstein

Vote: Yes-All No- Abstained- Absent- Chris Tiernan, Linda Trapp

G. Old Business:

1. **Grants:** No new news
2. **Building:** Will be updated as weeding continues
3. **Donations:** - No new information
4. **Public Comment:** None

H. Board Comments: For pig roast August 16th, a licensed chef will be cooking the pig at his location and we will be getting a license to sell the prepackaged food. We are attempting to partner with Schindy's about them doing a beer tent at the pig roast where they would keep proceeds, just as another thing offered to the public. Fire Department has offered to volunteer again.

I. Correspondence - None

J. Adjournment: Motion to adjourn at 2:15

Motion: Pamela Chaffee Seconded: Kathy Broome

Vote: Yes-All No- Abstained- Absent- Chris Tiernan, Linda Trapp

Respectfully submitted

Ronald Phillips