WHITE CLOUD COMMUNITY LIBRARY

BOARD OF DIRECTOR'S MEETING

April 17, 2025

MINUTES

A. <u>**Call to Order**</u>

The White Cloud Community Library Board of Director's Meeting held on the above date was called to order at 1:03PM.

1. Roll Call

Board Members Present: Linda Trapp, Judy Maike, Pat Ebenstein, Sue Redding, Kathy Broome, Pamela Chaffee

Board Members Absent: Erica Pozas, Christine Tiernan

Also Present: Amy Stockwell, Director; Ronald Phillips, Assistant Director, Rich Baran, Streamline (via Zoom)

2. Agenda: Approval of agenda for the board meeting held on April 17, 2025 with the addition of Alumni banquet under new business
Motion: Kathy Broome   Seconded: Linda Trapp

Vote: Yes- All   No-   Abstained-
Absent- Erica Pozas, Christine Tiernan

B. **Minutes:** Approval of minutes from the board meeting held on March 20th, 2025.

Motion: Pamela Chaffee   Seconded: Sue Redding

Vote: Yes-   No-   Abstained-
Absent- Erica Pozas, Christine Tiernan

C. **Public Comment:** None

D. **Financial Reports:** Review of Financial. "Remaining amount" is projected from delinquent taxes. A bank charge with Consumer Credit union was for a late fee.

E.   Motion: Sue Redding   Seconded: Kathy Broome

Vote: Yes-   All   No-   Abstained-
Absent- Erica Pozas, Christine Tiernan

F.   **Librarian's Report-** The FACF has sent a letter in regards to our endowment fund and what is available to spend. Drinking fountains are still scheduled for April. L4029 still has not been received. March 27th was a weird day. An officer requested security footage. The library contacted the attorney to make sure we were following Patron Privacy laws and redacted required footage. On the same day, three posts along Storybook Forrest were destroyed. The Easter Bunny visited the library earlier this week. On April 30th, Amy and Chadwick will be attending Library Advocacy Day. They are to discuss MelCat funding. For pig roast catering, requests for bids have been sent and three have been received back. The Friends are meeting next Wednesday to discuss which service to go with. The "more than books" Sale is coming up, so anyone who would like a time slot to help out can sign up.

G.   **New Business:**
   1. **Streamline Website**: Presentation by Rich Baran about Streamline website services. The library currently uses Ploud. Streamline would rebuild the website to be ADA accessible and have a dashboard to make sure we remain compliant. Streamline has no annual contract. It is cheaper to pay annually, but can be done month-to-month. Amy will do some more research with other library currently using the service and it will be discussed again at the May 15 meeting. In order to get the discounted rate, we would have to join by June 1st.
   2. **Alumni Banquet-** The alumni committee would like to bring back the alumni banquet. They were wondering of the library would be willing to sell tickets for the banquet. Buyers would fill out a form and we would handle the cash portion of sales. The committee has an online portal for

credit card purchases. Motion to approve selling the alumni banquet tickets at the library:

Motion: Pamela Chaffee   Seconded: Kathy Broome

    Vote: Yes-All   No-   Abstained-
        Absent- Erica Pozas, Christine Tiernan

H. Old Business:

    1.   Grants: No new grant information for the pending grants. Community Conversation set for May 8th at 1:00PM for the ALA Access Grant.

    2.   Building: Parking lot is beginning to show wear where it had been patched previously. The legs of the cement bench at the main are beginning to chip and may need to be repaired or replaced. The sidewalk by the employee parking does not have a ramp, leaving a large drop off. Patrons have had to turn back and use the one by the main entry before. The East side emergency exit may need an extended cement slab.

    3.   Donations: - Nothing New

    4.   Public Comment: None

I.   Board Comments:

J.   Correspondence: None

K.   Adjournment: Motion to adjourn at 2:18

    Motion: Seconded:

    Vote: Yes-All   No-   Abstained-
    Absent- Erica Pozas, Christine Tiernan

Respectfully submitted

Ronald Phillips

Motion: Seconded:

Vote: Yes-   No-   Abstained-   Absent-